

**MINUTES OF A SPECIAL CALLED CITY COUNCIL MEETING  
HELD MAY 1, 2017 – 5:00 P.M.  
THE DAUGHTERY ROOM IN THE RUHMAN C. FRANKLIN MUNICIPAL BUILDING  
303 W. MAIN ST., KENEDY, TX. 78119**

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**MEMBERS PRESENT:** KEN REILEY (MAYOR PRO-TEM, DISTRICT NO. 1), BRANDON BRIONES (DISTRICT NO. 3), MAGGIE GONZALES (DISTRICT NO. 4), WALTER CHANCE (DISTRICT NO. 5)  
**CITY PRESENT:** BARBARA SHAW (CITY MANAGER), JUDY MURPHY (INTERIM CITY SECRETARY), DEBRA HAHN (UTILITY BILLING CLERK) **GUESTS:** AMANDA HINES  
**MEMBERS ABSENT:** RANDY GARZA (MAYOR), FELIPE LEAL (DISCRICT 2)

**1. Call meeting to order and announce a quorum is present**

Mayor Pro-Tem Reiley called the meeting to order at 5:00 p.m. and announced a quorum present. The City's new Utility Billing Clerk, Debra Hahn, was introduced to the Council.

**2. Consider and possible action on Ordinance 17-5 amending the City of Kenedy Code of Ordinances Article IV, Officers and Employees, Division 3 City Secretary by establishing Appointment, Compensation, and Removal Criteria, Setting Qualifications; Outlining Powers and Duties, and Declaring an Effective Date**

Barbara Shaw stated that the old ordinance regarding Article IV, Officers and Employees, Division 3 City Secretary, was outdated and needed revision and further proposed deleting all of the old code and replacing it with a more concise ordinance specifying newer standards and work experiences necessary for a City Secretary. The new ordinance will still contain provisions from the Local Government Code 22. A motion to approve the new ordinance with an effective date of May 1<sup>st</sup>, 2017, was made by Walter Chance and seconded by Brandon Briones. All voted in favor of the motion.

**3. Consider and possible action appointing a City Secretary.**

Barbara Shaw introduced Amanda Hines to the City Council. Barbara stated that she and Judy interviewed 3 candidates and felt that Amanda's work experience qualified her to be the City's new City Secretary. Amanda previously worked in the oil and gas industry and was well versed in accounting, budgeting and human resources areas. A motion was made by Walter Chance and seconded by Brandon Briones to appoint Amanda Hines as the new City Secretary with an effective date of May 15, 2017. All voted in favor of the motion. It was mentioned that Amanda needs to receive her Public Funds Investment Act training as well as other training classes in regards to government, elections, etc.

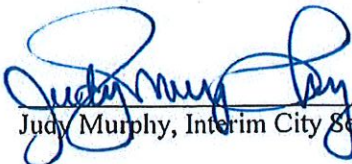
**4. Consider and possible action setting the salary for the City Secretary.**

Barbara Shaw recommended that the City's Secretary salary be set at \$48,000. A motion was made by Brandon Briones and seconded by Maggie Gonzales that the City Secretary salary be set at \$48,000 with an effective date of May 15, 2017. All voted in favor of the motion.

**5. Adjourn**

Brandon Briones made the motion to adjourn the meeting. Maggie Gonzales seconded the motion. All voted in favor.

Meeting adjourned at 5:30 p.m.

  
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Judy Murphy, Interim City Secretary

  
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Randy Garza, Mayor