



**REGULAR CITY COUNCIL MEETING MINUTES**  
**JUNE 08, 2021 – 6:00 P.M.**  
**CITY AUDITORIUM IN THE RUHMAN C. FRANKLIN MUNICIPAL BUILDING**  
**303 W. MAIN ST., KENEDY, TX. 78119**

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**MEMBERS PRESENT:**

Mayor Joe Baker  
Cindy Saenz, Mayor Pro-Tem, District 1  
Johnny Rodriguez, District 2  
Christopher Parker, District 3  
James Douglas-Meyer, District 4  
Saundra Schultz, District 5

**MEMBERS ABSENT:**

**CITY PRESENT:**

City Manager William Linn  
City Attorney Alessandra Gad  
City Secretary Ruby Beaven  
Police Chief Richard Ashe  
Director of Public Works Jerry Higgins  
Director Parks & Streets Joe Hernandez, III

**CITY ABSENT:**

Building Official Jaime Albiar

**Opening Agenda**

**1. Call Regular City Council meeting to order.**

The Regular Meeting of the City of Kenedy was called to order by Mayor Baker at 6:00 p.m. on Tuesday, June 08, 2021, in the City Auditorium in the Ruhman C. Franklin Municipal Building, 303 W. Main St. Kenedy, TX and video streaming via Facebook live.

**2. Call Roll and establish a quorum is present.**

With all Council Members present a quorum was established.

**3. Prayer.**

Pastor Trey Hill of The Word Fellowship Church led the prayer.

**4. Pledge of Allegiance.**

Mayor Baker led the Pledge of Allegiance to the U.S. flag.

**5. Citizen comment.**

There were no citizen comments.

## 6. Departmental Reports.

### Public Works Director Report

Jerry Higgins addressed the Council to report the Public Works Director report. The WWTP and RO staff schedule has been adjusted to a 7 day, 8 hour work week. Continue to work on SEP documentation for phase II at the WWTP. On going correspondence with TCEQ concerning past agreed orders and violations are needing verification and just awaiting on response. Jerry Higgins has obtained his Noncommercial (Political) Pesticide Applicator License (Vector).

Water and WWTP Summary: Water Produced 43.969 MG; Water Loss 1,951,732 MG / 4.44%; WWTP Flow 41.002 MG / Rain 9.0"; Service Orders Completed 981; Boil Water Notices 1

### Police Chief Report

Chief Ashe addressed the council to report the Police Chief report. Chief Ashe stated no emergency management issues. Animal Control division is currently operating with one staff member. The animal control report was given and there was a total of 34 service calls for May. The Kenedy ISD is now out and the School Resource Officer is working park patrol on various hours and days. The game room in town was closed as part of a larger investigation into gambling and money laundering. Sgt. Barrientez completed the Texas Police Chiefs Leadership course based on the West Point model.

### Building Department / Code Compliance

City Manager Linn addressed the council to report the Building Department report. There was a slight decrease in utility permits due to rain for the month of May. There was a total of twenty-three residential and commercial permits. There was a total of seventeen residential and commercial inspections. The department remained active in the community and increased the number of violations and warning letters for a total of fifteen. There were two commercial plans submitted to Bureau Veritas for approval.

City Manager Linn reported the Code Compliance report. There was a total of four cases closed, eight warnings issued, and fourteen active cases. Two liens were filed this month.

### Streets & Parks Director Report

Director Parks & Streets Joe Hernandez addressed the council to report the Parks and Streets reports.

The parks crew worked for twenty days dragging/sweeping, twenty-four days removing trash from receptacles, and eight days weed trimming the fields. In addition, the crew mowed, weed trimmed, and picked up trash around the walking trail, basketball courts, bridge, and gazebo. During the month of May, the complex hosted thirty-eight Little League games, five Kenedy High School and Middle School games, and thirteen High School Playoff games for both baseball and softball.

The streets crew worked on hand patching/grading 75.1 cubic yards of Type D Asphalt, patching ninety-eight pot holes using 38.2 cubic yards of Type A Asphalt, worked on drainage using 23.1 cubic yards of base and five bags of cement, swept, and mowed/trimmed thirty-eight roadways and ally ways during the month. The crew installed one sign and repaired four. Crews worked on the parking entrance of the park. In addition,

## Consent Agenda

8. **Consideration and approval of Regular City Council Meeting Minutes of May 11, 2021.**
9. **Consideration and approval on Financials.**

**Motion:** Councilor Douglas moved to approve items 8 through 9 on the Consent Agenda as presented. Mayor Pro-Tem Saenz seconded the motion. Motion carried unanimously.

## Ordinance / Resolution / Other Action Items:

10. **Consideration and possible action in regard to directing the City Manager to seek Request for Qualifications for Grant Administration Services relating to the Texas Department of Agriculture (TDA) for the Texas Community Development Block Grant (TxCDBG) sewer improvements grant recently awarded to the City of Kenedy. (Presenter: City Manager Linn)**

City Manager Linn addressed the council and stated the City of Kenedy needs a grant administrator for TDA, because the current one was working with Hanson.

**Motion:** Councilor Rodriguez moved to approve to direct the City Manager to seek Request for Qualifications for Grant Administration Services relating to the Texas Department of Agriculture (TDA) for the Texas Community Development Block Grant (TxCDBG) sewer improvements grant recently awarded to the City of Kenedy. Councilor Douglas seconded the motion. Motion carried unanimously.

11. **Consideration and possible action in regard to Ordinance No. 21-08, an ordinance of the City of Kenedy, Texas, amending the Code of Ordinances, Chapter 2 Administration; Article II City Council; Division 2 Rules of Meetings and Order of Business; Subdivision III Order of Business; Section 2-62 General Order; and Section 2-63 Placement of an item on an agenda, subsection (C); providing a repealing clause; providing for severability; and providing an effective date. (Presenter(s): City Manager Linn and Councilman Douglas)**

City Manager addressed the Council and stated Ordinance No. 21-08 reflected the recommended revisions discussed during the Council Workshop held on May 25, 2021.

**Motion:** Councilor Douglas moved to approve Ordinance No. 21-08, an ordinance of the City of Kenedy, Texas, amending the Code of Ordinances, Chapter 2 Administration; Article II City Council; Division 2 Rules of Meetings and Order of Business; Subdivision III Order of Business; Section 2-62 General Order; and Section 2-63 Placement of an item on an agenda, subsection (C); providing a repealing clause; providing for severability; and providing an effective date. Councilor Parker seconded the motion. Motion carried unanimously.

12. **Consideration and possible action in regard to establishing a date and time to conduct a workshop for the purpose of modifying the operations and maintenance agreement between the City of Kenedy and the San Antonio River Authority relating to the Escondido Creek Parkway Park. (Presenter(s): Mayor Baker and Councilman Douglas)**

Discussion was held among the Council to establish a workshop date and time for Tuesday, June 22, 2021 at 6:00 p.m.

**Motion:** Councilor Douglas moved to approve Tuesday, June 22, 2021 at 6:00 p.m. for the purpose of modifying the operations and maintenance agreement between the City of Kenedy and the San Antonio River Authority relating to the Escondido Creek Parkway Park. Councilor Parker seconded the motion. Motion carried unanimously.

**13. Consideration and possible action in regard to establishing a date and time to conduct training for the purpose of City Council meeting procedures. (Presenter: City Manager Linn)**

Discussion was held among the Council to establish a training date and time for City Council meeting procedures. The consensus was to table to item till the next meeting.

**Motion:** Councilor Douglas moved to table agenda item 13 till next regular scheduled council meeting on July 13, 2021. Mayor Pro-Tem Saenz seconded the motion. Motion carried unanimously.

**Executive Session**

**14. Closed Session**

**City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:**

- A. **Section 551.071 Consultation with Attorney.**
- B. **Section 551.072 Deliberation Regarding Real Property.**

At 7:17 p.m., Mayor Baker convened the Kenedy City Council into an executive session pursuant to provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Section 551.071 Consultation with Attorney and Section 551.072 Deliberation Regarding Real Property.

**Motion:** Mayor Pro-Tem Saenz moved to go into closed session. Councilor Douglas seconded the motion. Motion carried unanimously.

**15. Open Session**

**City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.**

- A. **Section 551.071 Consultation with Attorney.**
- B. **Section 551.072 Deliberation Regarding Real Property.**

At 9:04 p.m., Mayor Baker reconvened the Kenedy City Council into open session pursuant to the provisions of Chapter 551 of Texas Government Code to take any actions necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

**Action to be taken on Item A**

**Motion:** Councilor Rodriguez made the motion to authorize the City Manager to pay SUEZ \$75,000 to settle all claims. Mayor Pro-Tem Saenz seconded the motion. Motion carried unanimously.

**Action to be taken on Item B**

**Motion:** Councilor Douglas made the motion to entrust City Attorney Gad to continue current course for deliberation for Hanson. Councilor Parker seconded the motion. Motion carried unanimously.

**16. Items to consider for placement on future agendas. (Governing Body, City Manager, City Attorney)**

City Manager Linn addressed the council to state a special meeting will be held on June 22, 2021 at 5:45 p.m. for the Karnes County Tax Assessor followed by a Workshop at 6:00 p.m.

Mayor Baker requested an agenda item to be placed on the July 12 regular city council meeting for a presentation by Clay Wiatrek with Asset Protection Group. Clay reached out to let the Mayor know that his company offers services to help cities such as Kenedy protect their infrastructure assets. Since the city will see major changes and major investment in its infrastructure over the next few years, Mayor Baker thought it would be a good idea for the council to hear the presentation and have an opportunity to ask questions about what the company has to offer.

**17. Announcements of Community interest and/or upcoming events. (Governing Body, City Manager, City Secretary)**

Mayor Baker stated the second Saturday of each month is Coffee in the Park with the Mayor. This upcoming one the pavilion is reserved and will be moved to the amphitheater.

City Secretary Ruby Beaven to post a notice of potential quorum.

Councilor Schultz stated the Second Street Gallery will hold the Sweet 16 Event on July 22, 2021 from 7:00 p.m. to 9:00 p.m.

Councilor Douglas stated the Karnes 2<sup>nd</sup> Friday Breakfast will start up in August.


**18. Adjourn.**

Mayor Baker adjourned the meeting at 9:12 p.m.

**APPROVED:**

  
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Joe Baker, Mayor

**ATTEST:**

  
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Ruby Beaven, City Secretary