



KENEDY 4B CORPORATION MINUTES
JUNE 28, 2021 – 6:00 P.M.
CITY AUDITORIUM IN THE RUHMAN C. FRANKLIN MUNICIPAL BUILDING
303 W. MAIN ST., KENEDY, TX. 78119

MEMBERS PRESENT:

Gary Richards, President
Felipe Leal, Vice President
Walter (Trey) Hill III, Investment Officer
Cindy Saenz, Secretary
Lajuana Kasprzyk, Director
Don Staggs, Director

MEMBERS ABSENT:

Leslie Wynn, Treasurer

CITY PRESENT:

City Secretary Ruby Beaven

1. Call meeting to order and announce a quorum present.

President Richards called the meeting to order at 6:00 p.m. and announced a quorum was present.

2. Public comments.

David Theuret addressed the Board to consider adding a library box to Escondido Park for reading material.

3. Discussion and approval of regular minutes for the May 24, 2021 meeting.

It was noted that Item Five (5) of the minutes needed to be changed to state:

Leslie Wynn nominated ~~City~~ **Cindy** Saenz as secretary.

It was noted that Item Nine (9) of the minutes needed to be changed to state:

Motion ~~dies~~ **died** for lack of second.

It was noted that Item Sixteen (16) of the minutes needed to be changed to state:

festival, ~~down-town~~ **downtown** buildings, vacant downtown buildings

Motion: Director Kasprzyk made the motion to approve the May 2021 minutes with three amendments as noted. The motion was seconded by Director Staggs. Motion passed unanimously.

4. Discussion and possible action to approve the May 2021 Financial Report.

Director Kasprzyk stated we were to move \$700k and this transaction is not reflected on May Financial Report. Director Kasprzyk cautioned everyone to make sure we are not overspending.

Motion: Director Kasprzyk made the motion to approve the May 2021 Financial Report. Secretary Saenz seconded the motion. Motion passed unanimously.

5. Discussion and possible action to approve the expense for the Glenna May bench for Joe Gulley Park on behalf of the Parks & Recreation Board.

Parks and Recreation Board President Suzanne Nunez addressed the Board to address the expense for the Glenna May bench for the Joe Gulley Park.

Motion: Vice President Leal made the motion to approve the Glenna May bench for Joe Gulley Park on behalf of the Parks & Recreation Board in an unspecified amount. Secretary Saenz seconded the motion. Motion passed unanimously.

6. Discussion and possible action to approve bills to be paid for the month.

The Board reviewed the open accounts payable invoices.

Director Kasprzyk stated the quote for the Glenna May Bench needs to be removed from this batch of bills until the invoice is received.

Director Kasprzyk requested City Manager Linn sign off on Building C to acknowledge the work has been verified.

Director Kasprzyk inquired if the walking trail utility bill is still being paid through 4B since it is not on the list. President Richards stated 4B was not and Secretary Saenz stated the City was handling this bill.

Motion: Director Kasprzyk made the motion to approve bills to be paid for the month excluding the Glenna May Bench for an adjusted total of \$189,713.64. Investment Officer Hill seconded the motion. Motion passed unanimously.

7. Discussion and possible action to approve the amended City of Kenedy 4B Corporation Bylaws.

The Board reviewed the amended Bylaws and agree with the modifications in section 3.08, 4.05, 4.06, and 8.01.

It was noted that Section 6.01 needed to be amended as follows:

The Board shall hold ~~at least four (4) regular quarterly meetings each year a~~ **monthly meeting on the fourth Monday of each month.** All regular ~~quarterly~~ monthly meetings will be held in city-owned facilities. ~~Special meetings may be held on city-owned facilities or the meeting room at the Dairy Queen.~~

It was noted that Section 7.06 needed to be amended as follows:

All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation shall be signed or bear the facsimile of the president and ~~treasurer~~ vice-president, or such other person as designated by the Board.

Suggest to make sure the revision and ratification is updated.

Motion: Vice President Leal made the motion to approve the amended City of Kenedy 4B Corporation Bylaws as presented along with the amendments as noted. The motion was seconded by Director Kasprzyk. Motion passed unanimously.

8. Discussion and possible action to award grant(s) on applications received for the COVID-19 Small Business Assistance Grant 2020/2021 for small businesses adversely affected by COVID 19 pandemic.

The Board reviewed the grant applications and the consensus was there was not enough information based on the application requirements to make a decision. The Board recommended a revised application to request for financials and to proceed with a second round of applications to be accepted from July 01, 2021 through July 31, 2021.

Motion: Director Staggs made the motion to not award any grants from this pool of applicants and to amend the current application to request for financials and request the applicants to reapply from July 01, 2021 through July 31, 2021. The motion was seconded by Vice President Leal. Motion passed unanimously.

9. Discussion and possible action to approve a stand-alone EDC 4B website focused on attracting business and development to Kenedy.

Discussion was held among the Board about a stand-alone website. Additional information for setup fees, maintenance fees, and control of website need to be addressed.

Motion: Secretary Saenz made the motion to table Item 9 for further information. Investment Officer Hill seconded the motion. Motion passed unanimously.

10. Discuss downtown improvement project.

Discussion was held among the board about potential downtown improvement projects.

Director Staggs stated the downtown store fronts do not look good. President Richards indicted a potential façade grant.

President Richards requested to have the downtown improvement project removed from the next agenda.

11. Items to consider for placement on future agendas.

Director Kasprzyk suggested pricing a part-time economic development staff or contract person. This could be a potential partnership with the Chamber.

President Richards suggested a budget workshop for July 19, 2021 at 6:00 p.m. to include the Parks & Recreation Board.

12. Adjourn.

Director Kasprzyk made the motion to adjourn the meeting at 7:16 p.m. Investment Officer Hill seconded the motion. Motion passed unanimously.

APPROVED:



Gary Richards, President

ATTEST:



Ruby Beaven, City Secretary