



REGULAR CITY COUNCIL MEETING MINUTES
JULY 13, 2021 – 6:00 P.M.
CITY AUDITORIUM IN THE RUHMAN C. FRANKLIN MUNICIPAL BUILDING
303 W. MAIN ST., KENEDY, TX. 78119

MEMBERS PRESENT:

Mayor Joe Baker
Johnny Rodriguez, District 2
Christopher Parker, District 3
James Douglas-Meyer, District 4
Saundra Schultz, District 5

MEMBERS ABSENT:

Cindy Saenz, Mayor Pro-Tem, District 1

CITY PRESENT:

City Manager William Linn
City Secretary Ruby Beaven
Police Chief Richard Ashe
Director of Public Works Jerry Higgins
Director Parks & Streets Joe Hernandez, III
Building Official Jaime Albiar

CITY ABSENT:

Opening Agenda

1. Call Regular City Council meeting to order.

The Regular Meeting of the City of Kenedy was called to order by Mayor Baker at 6:00 p.m. on Tuesday, July 13, 2021, in the City Auditorium in the Ruhman C. Franklin Municipal Building, 303 W. Main St. Kenedy, TX and video streaming via Facebook live.

2. Call Roll and establish a quorum is present.

With Council Members present a quorum was established.

3. Prayer to be led by Pastor Danielle Knapp with United Methodist Church.

Pastor Danielle Knapp was not present during the meeting. Mayor Baker led the prayer.

4. Pledge of Allegiance.

Mayor Baker led the Pledge of Allegiance to the U.S. flag.

5. Citizen comment.

Shara Guajardo the Manager of Park Place Landing, 270 Park Place, addressed the council to express a concern for the water bill issues since September 2020. Guajardo stated the City Manager had have an independent inspection completed on the water meter. Guarjardo's concern is for the 48-hour notice. The bills with the new meter are consistent and feels the City Manager should honor the agreement for \$4500 and not shut off service until the bill is resolved.

Mayor Baker stated he would be in touch.

6. Departmental Reports.

Public Works Director Report

Public Works Director Jerry Higgins addressed the Council to report the Public Works report. Provided a status update on TCEQ to include WWTP Phase 1 and stated the City received a letter for conditionally approving Chemical Containment Equipment and extension. Provided a status update on current projects to include water wells 17 & 18, HWY 792 bridge, Gram Road, Kenedy Apartments, and water meter replacement. Provided training activities update.

Water and WWTP Summary: Water Produced 37.6 MG; Water Loss 1.78 MG / 4.54%; WWTP Flow 33.587 MG / Rain 5.0

Police Chief Report

Chief Ashe addressed the council to report the Police Chief report. A candidate for Animal Control Officer has been selected. Animal Control division is currently operating with one staff member. The animal control report was given and there was a total of 34 service calls for June. The Police Department had 80 hours of outside training. The Inservice training focused on evidence collection and submission. The School Resource Officer continues to patrol the park. Theft and burglary cases remain lower than normal but assaults have increased, which is a part of a national trend.

Building Department & Code Compliance Reports

Building Official Jaime Albiar addressed the council to report the Building Department report. There was a slight decrease in construction permits due to rain and an increase in calls and complaints for the month of June. There was a total of twenty-two (22) residential and commercial permits. There was a total of twenty-two (22) residential and commercial inspections. The department remained active in the community and increased the number of violations and warning letters for a total of twenty-three (23). There was one (1) commercial plan(s) submitted to Bureau Veritas for approval.

Building Official Jaime Albiar reported the Code Compliance report. There was a total of five (5) cases closed and sixteen (16) active cases. No liens were filed this month.

Streets & Parks Director Report

Director Parks & Streets Joe Hernandez addressed the council to report the Streets and Parks reports.

The streets crew worked on hand patching/grading 33.2 cubic yards of Type D Asphalt and 374 cubic yards of RAP material, patching eighty-three (83) pot holes using 17.1 cubic yards of Type D Asphalt, worked on drainage using 37.2 cubic yards of base and thirty (30) bags of cement, swept, and mowed/trimmed thirty-eight roadways and ally ways

during the month. The crew repaired three (3) signs. Crews worked at the park patching and moving construction materials. In addition, the crew picked up eight (8) loads of brush, replaced twenty-five (25) trash carts, delivered three (3) additional carts, and eighteen (18) new carts. Crew sprayed for mosquitos and used sixty-three (63) mosquito dunks. Completed 461 service orders for the month of June.

The parks crew worked for fourteen (14) days dragging/sweeping, twenty-six (26) days removing trash from receptacles, and twelve (12) days weed trimming the fields. In addition, the crew mowed, weed trimmed, and picked up trash around the walking trail, basketball courts, bridge, and gazebo.

City Secretary Report

City Secretary Ruby Beaven addressed the council to report the City Secretary report to include the Fire Department and Municipal Court reports.

City Secretary Report: For the month of June there was no new hires. There was two separations. Animal Control, Streets, Parks, and administrative positions began accepting applications. The Employment Opportunities page on the City website has been updated and being utilized for vacancies. The Agendas and Minutes page on the City website has been completely revamped and is now user friendly. You can now access the Agendas, Minutes, and Packets by meeting date.

Fire Department Report: For the month of June there were four (4) calls: Vehicle Fire, Brush/Grass Fire, and Elementary Water Day. There was a total of 2400 gallons of water used.

Municipal Court Report: Municipal Court saw 148 defendants and collected a total of \$28,545.48 with a net to the City of \$21,830.67.

7. City Manager Report.

Current Projects, Future Projects, Current Operations, and/or Future Operations

City Manager Linn addressed the council to present the City Manager report. Linn addressed the daily operations and stated the City Manager Budget "town hall" meeting is tentatively scheduled for July 29, 2021 at 5:30 p.m., waiting on the GLO Grant Contract, Congressman Vicente Gonzales to be in Kenedy on July 29, 2021 for ARP check presentation, identified the CS/HR Assistant / Events Coordinator, and budget workshop tentatively being set for August 19, 2021 at 6:00 p.m.

Linn addressed the projects and stated FY 2021/2022 Streets will be budgeted for ten (10) street projects, East Main has had a delay with recent weather and concrete is being poured, Grahm Road has also had weather delays, the line replacement is complete, estimates have been provided and will require to bid out the procurement process, Building C nearing completion, Building Ais waiting on elevator to be completed, TDA CDBG Sewer Line Grant had 6S Engineering submit plans to TCEQ and waiting approval, Carrizo Water Line Well 17 is waiting downhole well video, and Well 18 is waiting downhole well video, state well report, and TCEQ cement report.

Presentation of Financials.

City Manager Linn presented the financial statements. Currently in budget month nine (9) and utilized 75 percent of budget year. Available Liquidity reported as follows: General Fund \$2.9M; HOT \$2.2M; Water/Sewer \$800K; Paving Fund \$2.4M; and Tex Pool \$8.5M.

Consent Agenda

This section shall provide for items that require action by the Council, but where little or no discussion is anticipated. By a single motion, second and affirmation majority vote. Items under this section are approved without further discussion or action.

8. **Consideration and approval of City Council Workshop Meeting Minutes of May 25, 2021, Regular City Council Meeting Minutes of June 08, 2021, and City Council Special Meeting Minutes of June 22, 2021.**

Motion: Councilor Rodriguez moved to approve item 8 on the Consent Agenda as presented. Councilor Parker seconded the motion. Motion carried unanimously.

9. **Consideration and approval on Financials.**

Motion: Councilor Douglas moved to approve item 9 on the Consent Agenda as presented. Councilor Rodriguez seconded the motion. Motion carried unanimously.

Ordinance / Resolution / Other Action Items:

This section shall provide for all other official discussion and action items provided for consideration by the Council.

10. **Consideration and possible action regarding presentation by Clay Wiatrek with Asset Protection Group. (Requestor: Mayor Baker)**

Clay Wiatrek with Asset Protection Group addressed the council and provided his background and experience with project management nationwide. Wiatrek explained how Asset Protection Group could benefit the City of Kenedy in water infrastructure such as pump station improvements, drainage systems, and water storage facilities. Wiatrek also explained the specialty areas of asset management, warranty management. Risk management, and contract management.

Discussion was held among the Council and Clay Wiatrek about the services that are offered and pricing.

11. **Consideration and possible action in regard to funding the Karnes County – Flood Protection Planning Study (Project No. 40011) awarded for the Texas Water Development Board – Flood Infrastructure Fund to produce a flood planning study in Karnes County to include the City of Kenedy. The City of Kenedy’s local match portion is 1.5 percent in the amount of \$12,375.00. (Presenter: City Manager Linn)**

City Manager Linn addressed the Council and stated Judge Hedtke received a Texas Water Development Board grant for Karnes County to include the City of Kenedy. The City will greatly benefit from the flood planning study. The City is being asked to match a portion of 1.5 percent in the amount of \$12,375.00.

Motion: Councilor Rodriguez moved to approve funding the Karnes County – Flood Protection Planning Study (Project No. 40011) awarded for the Texas Water Development

Board – Flood Infrastructure Fund to produce a flood planning study in Karnes County to include the City of Kenedy. The City of Kenedy’s local match portion is 1.5 percent in the amount of \$12,375.00. Councilor Douglas seconded the motion. Motion carried unanimously.

12. Consideration and possible action in regard to Ordinance No. 21-09, an ordinance of the City of Kenedy, Texas, ratifying, extending and expanding the City’s extraterritorial jurisdiction; providing for filing this ordinance and updating map; providing for savings. Repealing and severability; and establishing an effective date. (Presenter: City Manager Linn)

City Manager Linn addressed the Council and explained the government code allows expanding the City’s extraterritorial jurisdiction by one-half (1/2) mile each year. This is completely separate from annexation. One benefit for expanding the ETJ is it allows for building fees.

Discussion was held among the Council with the City Manager.

Motion: Councilor Douglas moved to approve Ordinance No. 21-09, an ordinance of the City of Kenedy, Texas, ratifying, extending and expanding the City’s extraterritorial jurisdiction; providing for filing this ordinance and updating map; providing for savings. Repealing and severability; and establishing an effective date. Councilor Parker seconded the motion. Motion carried unanimously.

13. Consideration and possible action in regard to the selection of a grant administrator for administration of the Texas CDBG Community Development Fund grant awarded to the City pertaining to sewer line improvements and authorize the City Manager to enter into a professional services agreement for grant administration with the selected firm.

City Manager Linn addressed the Council and explained the City went out for Request for Proposal and Langford was the only response. City Manager explained the City has favorable history with Langford. The City Manager requested to authorize the agreement or redirect to do again.

Motion: Councilor Rodriguez moved to approve the selection of a grant administrator for administration of the Texas CDBG Community Development Fund grant awarded to the City pertaining to sewer line improvements and authorize the City Manager to enter into a professional services agreement for grant administration with the selected firm. Councilor Schultz seconded the motion. Councilor Douglas abstained and motion carried 3:1.

14. Items to consider for placement on future agendas. (Governing Body, City Manager, City Attorney)

No items considered.

15. Announcements of Community interest and/or upcoming events. (Governing Body, City Manager, City Secretary)

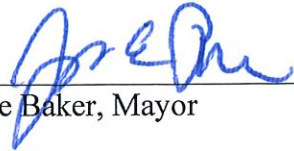
Mayor Baker stated the Kenedy Chamber of Commerce will be hosting the annual banquet in the auditorium. The Second Street Art Gallery will be having its 16th Anniversary event on

July 22, 2021 from 7 p.m. – 9 p.m. Mayor stated was not able to make the Coffee in the Park with the Mayor due to weather conditions.

16. Adjourn.

Mayor Baker adjourned the meeting at 8:07 p.m.

APPROVED:



Joe Baker, Mayor

ATTEST:



Ruby Beaven, City Secretary