



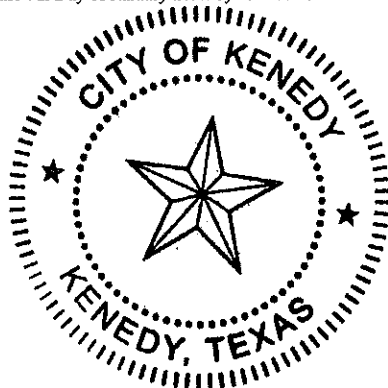
**KENEDY REGIONAL AIRPORT BOARD MEETING  
JANUARY 11, 2022 10:30 A.M.  
SECOND FLOOR CONFERENCE ROOM, AIRPORT FBO OFFICE  
356 AIRPORT BOULEVARD, KENEDY, TX. 78119**

NOTICE IS HEREBY GIVEN OF A REGULAR KENEDY REGIONAL AIRPORT BOARD MEETING TO BE HELD ON THE 11th DAY OF JANUARY 2022 AT 10:30 A.M. AT WHICH TIME BUSINESS WILL BE CONDUCTED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 551 AS FOLLOWS:

1. Call meeting to order and announce a quorum is present. P. Malcolm Gulley
2. Public comments.
3. Consideration and possible action to approve the previous meeting minutes.
4. Consider, discuss, and possible action on the financials for December 2021.
5. Kenedy Regional Airport Board Chairman Report.
6. Fixed Based Operator (FBO) Monthly Report. Update on Activity and Operations at the Kenedy Regional Airport.
7. Adjourn.

*The Kenedy Regional Airport Board reserves the right to retire into Executive Session concerning any of the items listed on this agenda whenever it is considered necessary and justified under the Open Meetings Act.*

I, Ruby Mowles, certify that the above notice of this regular Kenedy Regional Airport Board Meeting was posted at the front doors to the City Hall, 303 W. Main St., Kenedy, Texas on the 7th Day of January 2022 by 5:00 P.M.



  
Ruby Mowles, City Secretary

**KENEDY REGIONAL AIRPORT BOARD AGENDA**  
**Regular Meeting: Tuesday, January 11, 2022**

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**AGENDA ITEM: 3**

Consideration and possible action to approve the previous meeting minutes.

**SUBMITTED BY:** City Secretary Ruby Beaven



**KENEDY REGIONAL AIRPORT BOARD MINUTES  
OCTOBER 12, 2021 10:30 A.M.  
SECOND FLOOR CONFERENCE ROOM, AIRPORT FBO OFFICE  
356 AIRPORT BOULEVARD, KENEDY, TX. 78119**

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**1. Call meeting to order and announce a quorum is present. P. Malcolm Gulley**

Chairman P. Malcolm Gulley called the meeting to order at 10:36 a.m. and announced a quorum was present.

**2. Public comments.**

No public comments.

**3. Consideration and possible action to approve the previous meeting minutes.**

No previous meeting minutes presented for approval.

**4. Consideration and possible action to approve the monthly financials.**

City Manager William Linn presented the monthly financials.

**Motion:** Joey Newberry made the motion to approve the monthly financials. The motion was seconded by Secretary H. J. Kolinek. Motion Carries.

**5. Discussion and possible action on courtesy car for airport.**

**Motion:** Joey Newberry made the motion to move all money in surplus to new vehicle account. The motion was seconded by Secretary H. J. Kolinek. Motion Carries.

**6. Consideration and possible action on additional security cameras and fire extinguishers requested by hanger tenants.**

No action taken.

**7. Discussion and possible action on additional security gate.**

**Motin:** Joey Newberry made the motion to obtain two (2) quotes for security gate. The motion was seconded by Justin Fudge. Motion Carries.

**8. Discussion and possible action on the Airport entrance sign.**

Discussion held among the Board on type and location of TXDOT signs and decorative signs.

No action taken.

**9. Discussion and possible action on Hose reels needed for fuel dispensing equipment.**

Discussion held among the Board to run to Renew Effort to get information.

No action taken.

**10. Discussion and possible action on crack sealing for TXDOT ramp and taxi way areas.**

**Motion:** Joey Newberry made the motion for Ron Hyde to contact crack sealing contractor and get estimate. The motion was seconded by Secretary H. J. Kolinek. Motion Carries.

**11. Discussion and possible action on the new parking lot.**

Discussion held among the Board on the new parking lot and for Ron Hyde to contact Joe Hernandez, Streets & Parks Director.

No action taken.

**12. Consideration and possible action in regards to a letter of intent for future Airport Improvements, to be prepared by our Airport Engineering Firm.**

**Motion:** Joey Newberry made the motion to contact Garver for former LOI for CIP. The motion was seconded by Justin Fudge. Motion Carries.

**13. Kenedy Regional Airport Board Chairman Report.**

Chairman P. Malcom Gulley presented the Kenedy Regional Airport Board Chairman Report.

**14. Fixed Based Operator (FBO) Monthly Report. Update on Activity and Operations at the Kenedy Regional Airport.**

Ron Hyde presented the Fixed Based Operator monthly report.

15. Adjourn.

**Motion:** Joey Newberry made the motion to adjourn the meeting at 12:00 noon. The motion was seconded by Justin Fudge. Motion Carries.

APPROVED:

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P. Malcolm Gulley, Chairman

ATTEST:

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Ron Hyde, Fixed Based Operator

**KENEDY REGIONAL AIRPORT BOARD AGENDA**  
**Regular Meeting: Tuesday, January 11, 2022**

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**AGENDA ITEM: 4**

Consider, discuss, and possible action to approve the previous meeting minutes.

**SUBMITTED BY:** City Manager William Linn

CITY OF KENEDY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2021

75 -AIRPORT FUND  
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>150,861.00</u>	<u>17,343.35</u>	<u>54,257.49</u>	<u>35.97</u>	<u>96,603.51</u>
TOTAL REVENUES	<u>150,861.00</u>	<u>17,343.35</u>	<u>54,257.49</u>	<u>35.97</u>	<u>96,603.51</u>
<u>EXPENDITURE SUMMARY</u>					
AIRPORT OPERATIONS	<u>150,861.00</u>	<u>2,155.64</u>	<u>10,337.77</u>	<u>6.85</u>	<u>140,523.23</u>
TOTAL EXPENDITURES	<u>150,861.00</u>	<u>2,155.64</u>	<u>10,337.77</u>	<u>6.85</u>	<u>140,523.23</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	15,187.71	43,919.72		( 43,919.72)

CITY OF KENEDY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2021

75 -AIRPORT FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>FUND REVENUE</u>					
75-00-370.04 HEMBY A1 OIL ROYALTY	1,348.00	323.17	756.35	56.11	591.65
75-00-370.05 HEMBY A2 OIL ROYALTY	1,477.00	185.52	756.20	51.20	720.80
75-00-370.07 HEMBY B WELLS ROYALTY	23,672.00	15,623.94	31,592.88	133.46 (	7,920.88)
75-00-370.12 HEMBY A4-A6 LEVI PULLINOIL	<u>124,364.00</u>	<u>1,210.72</u>	<u>21,152.06</u>	<u>17.01</u>	<u>103,211.94</u>
TOTAL FUND REVENUE	150,861.00	17,343.35	54,257.49	35.97	96,603.51
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TOTAL REVENUES	<u>150,861.00</u>	<u>17,343.35</u>	<u>54,257.49</u>	<u>35.97</u>	<u>96,603.51</u>



CITY OF KENEDY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2021

75 -AIRPORT FUND  
AIRPORT OPERATIONS

25.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>SALARIES &amp; OTHER</b>					
75-00-510.01 SALARIES REIMBURSEMENT	20,000.00	1,600.00	4,800.00	24.00	15,200.00
75-00-510.02 ATTORNEY'S FEES	2,000.00	0.00	0.00	0.00	2,000.00
75-00-510.03 ACCOUNTING AND AUDIT	1,500.00	0.00	0.00	0.00	1,500.00
75-00-510.06 PAYROLL TAX REIMBURSEMENT	1,530.00	0.00	0.00	0.00	1,530.00
TOTAL SALARIES & OTHER	25,030.00	1,600.00	4,800.00	19.18	20,230.00
<b>OPERATING EXPENSES</b>					
75-00-520.08 JANITORIAL SUPPLIES	300.00	0.00	114.58	38.19	185.42
75-00-520.10 OPERATING SUPPLIES	0.00	0.00	577.93	0.00	(577.93)
TOTAL OPERATING EXPENSES	300.00	0.00	692.51	230.84	(392.51)
<b>MISCELLANEOUS SERVICES</b>					
75-00-530.01 TELEPHONE & INTERNET	1,500.00	95.14	285.42	19.03	1,214.58
75-00-530.02 WATER/SEWER/TRASH	1,500.00	0.00	0.00	0.00	1,500.00
75-00-530.11 UTILITIES	5,500.00	460.50	1,328.86	24.16	4,171.14
TOTAL MISCELLANEOUS SERVICES	8,500.00	555.64	1,614.28	18.99	6,885.72
<b>INSURANCE</b>					
75-00-531.01 INSURANCE - BLDGS	31.00	0.00	37.00	119.35	(6.00)
75-00-531.02 INSURANCE - GEN LIABILITY	1,021.00	0.00	999.84	97.93	21.16
TOTAL INSURANCE	1,052.00	0.00	1,036.84	98.56	15.16
<b>BUILDING &amp; STRUCT MAINT.</b>					
75-00-540.01 REPAIR :& MAINT - BUILDING	10,000.00	0.00	332.50	3.33	9,667.50
75-00-540.02 LIGHT MAINTENANCE	3,000.00	0.00	0.00	0.00	3,000.00
75-00-540.03 GROUNDS UPKEEP	500.00	0.00	0.00	0.00	500.00
75-00-540.04 LANDSCAPING & MOWING	0.00	0.00	1,765.00	0.00	(1,765.00)
TOTAL BUILDING & STRUCT MAINT.	13,500.00	0.00	2,097.50	15.54	11,402.50
<b>EQUIP. &amp; VEHICLE MAINT.</b>					
75-00-550.02 REPAIR & MAINT - EQUIPMENT	2,000.00	0.00	96.64	4.83	1,903.36
75-00-550.09 MAINTENANCE AGREE/CONTRACTS	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL EQUIP. & VEHICLE MAINT.	12,000.00	0.00	96.64	0.81	11,903.36
<b>CAPITAL PURCHASES</b>					
75-00-590.04 VEHICLE PURCHASE	47,379.00	0.00	0.00	0.00	47,379.00
TOTAL CAPITAL PURCHASES	47,379.00	0.00	0.00	0.00	47,379.00
<b>GEN FUND TRSFR &amp; EXP</b>					
75-00-610.01 AIRPORT ADMINISTRATION FEE	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL GEN FUND TRSFR & EXP	35,000.00	0.00	0.00	0.00	35,000.00
<b>OTHER CAPITAL PROJECTS</b>					
75-00-660.08 RUNWAY MAINTENANCE	1,500.00	0.00	0.00	0.00	1,500.00
75-00-660.09 SECURITY CAMERAS	6,600.00	0.00	0.00	0.00	6,600.00
TOTAL OTHER CAPITAL PROJECTS	8,100.00	0.00	0.00	0.00	8,100.00
<b>TOTAL AIRPORT OPERATIONS</b>	<b>150,861.00</b>	<b>2,155.64</b>	<b>10,337.77</b>	<b>6.85</b>	<b>140,523.23</b>