



**REGULAR CITY COUNCIL MEETING MINUTES**  
**MAY 10, 2022 – 6:00 P.M.**  
**CITY AUDITORIUM IN THE RUHMAN C. FRANKLIN MUNICIPAL BUILDING**  
**303 W. MAIN ST., KENEDY, TX. 78119**

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**MEMBERS PRESENT:**

Joe Baker, Mayor  
Cindy Saenz, Mayor Pro-Tem, District 1  
Johnny Rodriguez, District 2  
Christopher Parker, District 3  
James Douglas, District 4  
Saundra Schultz, District 5

**MEMBERS ABSENT:**

**CITY PRESENT:**

City Manager William Linn  
Judy Murphy  
Lt. Robert Elizondo  
Amy Reynolds, Admin Assistant  
Public Works Director, Gary Paredez  
Parks & Streets Director, Joe Hernandez, III  
Code Compliance, Jaime Albiar  
City Attorney, Alessandra Gad

**CITY ABSENT:**

**Opening Agenda**

**1. Call Regular City Council meeting to order.**

The Regular Meeting of the City of Kenedy was called to order by Mayor Baker at 6:00 p.m. on Tuesday, May 10, 2022, in the City Auditorium in the Ruhman C. Franklin Municipal Building, 303 W. Main St. Kenedy, TX.

**2. Call Roll and establish a quorum is present.**

With all Council Members present a quorum was established.

**3. Prayer.**

Rose Mary Vickery the Children & Mission's Minister at First Baptist Church of Kenedy led the prayer.

**4. Pledge of Allegiance.**

Mayor Baker led the Pledge of Allegiance.

**5. Citizen comment.**

No citizen comments.

**6. Proclamation: Declaring May 11-17 as National Police Week**

Mayor Baker read a proclamation declaring May 11-17 as National Police Week.

**7. Recognition of Meritorious and Heroic Action: Mr. Kain Jurgajtis**

Mayor Baker read and presented the following proclamations, awards, and commendations to Mr. Kain Jurgajtis, an 8<sup>th</sup> grade student at Kenedy ISD who used the training he received from our Stop the Bleed class and was able to save his friends life by implementing the skills and techniques learned from this training.

- Presentation of Mayoral Proclamation
- Presentation of Commendation Plaque
- Presentation of Senate Proclamation on behalf of Senator Judith Zaffarini
- Presentation of Governor's Commendation on behalf of Governor Greg Abbott
- Presentation of House of Representatives Proclamation and Texas Flag on behalf of Texas House Representative Ryan Guillen

**8. Presentation: Small Business of the Month Award**

The City of Kenedy in joint partnership with the Kenedy Economic Development Corporation and the Kenedy Chamber of Commerce recognized RJ's Hamburgers as May 2022 as Small Business of the Month. Mayor Baker read the proclamation and presented the award to the owner of RJ Hamburgers

**9. Swearing in of City Secretary Ms. Judy Murphy**

- a. Issue Statement of Officer
- b. Issue Oath of Office

Mayor Baker read and issued the statement of officer and oath of Office to Judy Murphy the City's new City Secretary.

**\*\*\*Amended agenda struck original agenda items 10 and 11 \*\*\*\*\***

**12. Departmental Reports.**

- **Public Works Report** was given by Gary Paredez, the Public Works Director. He stated a final walk-through was done on the Waco and Live Oak Streets Sewer line. The rest of the generators the City ordered should be shipped in mid-June 2022. The water loss in April was at 10.17%.
- **Police Chief Report** -Lieutenant Robert Elizondo gave the police report. He mentioned officer Jose Ramirez took his state test; he also reported a party was given to Officer Martinez for his retirement celebration. Candlewood and Best Western hotels have both been certified as a member of the Crime Free Hotel program.
- **Building Department & Code Compliance Reports** -Jaime Albiar reported the City had a very successful tire round-up and collected 363 tires. Lien foreclosures are being processed with the City Attorney.

**12. Departmental Reports (continued)**

- **Streets & Parks Reports** – Joe Hernandez, III reported that milling and overlay projects are coming up for Bluebonnet and Graham Road. The Parks department is doing the forming for concrete trails and they should be ready in June or July.
- **City Secretary Report** – The City Secretary reported the City is hosting a movie and fireworks on July 3. The movie selected in Encanto. A municipal court report was given that mentioned that pre-trials have been occurring with the City's attorney Alessandra Gad, with judge/jury trials scheduled in June or July. A fire dept report was given as well.

**13. City Manager Report.**

- **Current Projects, Future Projects, Current Operations, and/or Future Operations.**
- **Presentation of Financials.**

City Manager Linn acknowledged all the work done by police officers as we celebrate national police week. Council also expressed appreciation. Mr. Linn explained the reason the mayor and new council member could not be sworn in today was due to an election advisory letter coming from the Secretary of the State that detailed canvassing election result deadlines and the need for any late-arriving ballots to be properly qualified and counted by the ballot board, which was scheduled to meet on May 16.

The City manager also reported the GLO grant for the Carizzo Waterline was waiting results from tribal letters which were sent. The convention center architect design was approximately 50% complete. He also presented the financial statements for April 2022. General fund revenues were out-performing the budget and liquidity rate would cover six months of expenditures. Texpool investments total \$7.6 million.

**14. Consent Agenda**

*This section shall provide for items that require action by the Council, but where little or no discussion is anticipated. By a single motion, second and affirmation majority vote. Items under this section are approved without further discussion or action.*

**A. Consideration and approval of Regular City Council Meeting Minutes**

**B. Consideration and approval on Financials**

A motion to accept the April 2022 financial statements and minutes from the April 12, 2022 meeting was made by Councilmember Douglas with a second motion made by Councilmember Parker. All present voted in favor of the motion and the motion passed.

**Ordinance / Resolution / Other Action Items:**

*This section shall provide for all other official discussion and action items provided for consideration by the Council.*

**15. Presentation of the City of Kenedy's 2021 Annual Financial Report.**

Donald L. Allman, CPA addressed mayor and council to thank them and City staff for working with him to perform the City's audit. He presented the financial highlights from page 3 of the 2021 Annual Financial Report. He stated the City assets exceed \$66 million.

**15. Presentation of the City of Kenedy's 2021 Annual Financial Report. (continued)**

He then proceeded to page 7 of the report and identified governmental capital assets being at \$22 million which is an increase from the prior year figure of \$ 18 million. Net financial position in governmental funds is at \$31 million which is up from the \$28 million in prior year.

Water and Sewer Fund capital assets are at \$36 million which is up from the prior year amount of \$30 million.

**16. Consideration and possible action in regard to the acceptance of the City of Kenedy's 2021 Annual Financial Report prepared by Donald L. Allman, CPA.**

A motion was made by Councilmember Rodriguez to accept the City of Kenedy's 2021 Annual Financial Report as prepared by Donald L. Allman, CPA. The motion was seconded by Councilmember Saenz. All present voted in favor of the motion and the motion passed.

**17. Consideration and possible action in regard to establishing the day of the week and time of day pertaining to the implementation of a quarterly food distribution within the municipal limits.**

Mario Obledo, Jr. and two members of his staff from the San Antonio Food Bank were present to answer any questions that mayor and council may have in regards to the first quarterly food distribution event. Councilmember Douglas inquired if we are trained to know the procedures. The answer was yes, we are ready to go. The City will need 15 to 20 volunteers. Councilmember Saenz asked if the Food Bank officials went to look at the space the city was planning on using. The answer was yes, they have already checked out the location and it will work great. The food truck will arrive at 8 a.m. and citizens can arrive at 9:30 and will serve until approximately 11:00 to 11:30 a.m. It will be on the 3<sup>rd</sup> Monday going forward. Karnes County Commissioner Shelby Dupnick recommended the volunteers wear safety vests and have a safety meeting. He also mentioned he would attend the event.

**Motion:** A motion was made by Councilmember Douglas to implement the first quarterly food bank distribution event on May 17, 2022 @ 9:30a.m. Councilmember Parker seconded the motion and all present voted in favor of the motion.

**18. Consideration and possible action in regard to approving subcontractors to perform services under the general direction of Doucet Engineering relating to work to be performed on the water transmission line project grant identified as CDBG-MIT Contract No. 22-085-006-D234.**

City Manager Linn stated that Doucet Engineers has provided a subcontractor list to work on the grant. Council was asked to approve the subcontractors with the exception of Texas Land & Right of Way (TXROW). The City made a request to move budget monies to cover Texas Land & Right of Way land acquisition costs. Councilmember Saenz verified that council is being asked to approve the subcontractors on the list except Texas Land & Right of Way. Judy Langford with Langford Community Management Services, the Grant administrator, spoke to mayor and council and said she agrees with the explanation the City Manager gave. Councilmember Schultz asked for additional clarification of why TXROW was being omitted.

**Motion:** Councilmember John Rodriguez made a motion to approve the subcontractors on the list with the exception of Texas Land & Right of Way. The motion was seconded by

Councilmember Saenz. All present voted in favor of the motion except for Councilmember Douglas, who abstained from voting. The motion passed.

- 19. Consideration and possible action in regard to awarding a contract to Hill Country Fence, Inc in an amount not to exceed \$38,555.15 for installation of 95 feet of chain link fencing and 1 aluminum cantilever gate at the Kenedy Municipal Airport and authorizing the City Manager to sign all documents relating to the project.**

Mayor Baker questioned if the Airport Board approved the purchase price of not to exceed \$38,555.15. Councilmember Saenz inquired if this was to come from their budget. City Manager said yes. **Motion:** Councilmember Douglas made a motion which was seconded by Councilmember Parker to approve awarding a contract to Hill Country Fence, Inc in an amount not to exceed \$38,555.15 for installation of 95 feet of chain link fencing and 1 aluminum cantilever gate at the Kenedy Municipal Airport and authorizing the City Manager to sign all documents relating to the project. All present voted in favor of the motion and the motion passed.

- 20. Consideration and possible action in regard to awarding a contract to Dirt Boys, Inc in an amount not to exceed \$127,000.00 for the Saint Mary's Street to Six Point. milling and overlay project; and authorizing the City Manager to sign all documents relating to the project.**

**Motion:** A motion was made by Councilmember Rodriguez to award a contract to Dirt Boys, Inc in an amount not to exceed \$127,000.00 for the Saint Mary's Street to Six Point. milling and overlay project; and authorizing the City Manager to sign all documents relating to the project. The motion was seconded by Councilmember Saenz; all present voted in favor of the motion and the motion passed.

- 21. Consideration and possible action in regard to awarding a contract to Dirt Boys, Inc. in an amount not to exceed \$110,500.00 for the Live Oak and Craig Streets. milling and overlay project; and authorizing the City Manager to sign all documents relating to the project.**

**Motion:** A motion was made by Councilmember Schultz and seconded by Councilmember Parker to award a contract to Dirt Boys, Inc. in an amount not to exceed \$110,500.00 for the Live Oak and Craig Streets milling and overlay project; and authorizing the City Manager to sign all documents relating to the project. All present voted in favor of the motion and the motion passed.

- 22. Consideration and possible action in regard to awarding a contract to Dirt Boys in an amount not to exceed \$193,000.00 for the Joe Gulley Park Walking Trail milling and overlay project; and authorizing the City Manager to sign all documents relating to the project.**

This project was approved by the Parks & Rec Board and discussed with concerned citizens. Mayor Baker asked if the walking trail would remain the same width. Joe Hernandez, Director of Streets and Parks responded yes.

**Motion:** A motion was made by Councilmember Douglas and seconded by Councilmember Saenz to award a contract to Dirt Boys in an amount not to exceed \$193,000.00 for the Joe Gulley Park Walking Trail milling and overlay project; and authorizing the City Manager to sign all documents relating to the project. All present voted in favor of the motion and the motion passed.

**23. Consideration and possible action in regard to purchasing a retired flag drop-box to facilitate the proper retirement and/or disposal of worn and tattered U.S. Flags.**

Councilmember Schultz gave a presentation on the drop box program for the proper and respectful method to retire and/or dispose of worn and tattered U. S. flags. She stated that reverence for the U.S. flag is very important and our children need to be taught its significance. The cost of the drop box is \$1,695. **Motion:** A motion was made by Councilmember Rodriguez and seconded by Councilmember Schulz to purchase a retired flag drop-box to facilitate the proper retirement and/or disposal of worn and tattered U.S. Flags. All present voted favor of the motion and the motion passed.

**24. Consideration and possible action on submitting a nomination to be considered for the vacant seat on the Karnes County Appraisal District Board of Directors.**

The City Manager explained that the deadline to fill the position on the Karnes County Appraisal District Board of Directors expired on April 18, 2022. The City contacted the appraisal district to see if the deadline could be extended or if the deadline was expired to which the answer was by law the deadline was expired and there were no exceptions. The City had received one request to fill the vacancy from Mr. Alberto Balderramos. No action was taken by council.

**\*\*\*\*Agenda items 25 and 26 from the Original agenda were stricken from the Amended Agenda\*\*\*\***

**27. Consideration and possible action in regard to establishing a date and time in June to discuss the renewal or non-renewal of the City Manager's contract and to conduct a workshop for the purpose of discussing items related to Section 7.09 Complaints and Grievance Procedure of the July 15, 2020 adopted Personnel Policy.**

**Motion:** A motion was made by Councilmember Douglas and seconded by Councilmember Saenz to set June 7, 2022 at 6pm to discuss renewal or non-renewal of the City Manager's contract. The motion was amended to also include conducting a workshop for the purpose of discussing items related to Section 7.09 Complaints and Grievance Procedure of the July 15, 2020 adopted Personnel Policy. All present voted in favor of the motion and the motion passed.

**28. Items to consider for placement on future agendas.**

No items added at this time.

**29. Announcements of Community interest and/or upcoming events.**

- Kenedy ISD boys baseball continue in the play-offs and play Somerset. A parade sendoff downtown will occur at 3pm on Main Street.

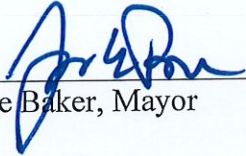


- On May 16, 2022 there will be a celebration at Joe Gulley Park for National Peace Officer's Day
- Councilmember Rodriguez thanked Mayor Baker for his years of service to the City as Mayor
- The Food Bank Distribution event will be held on May 17, 2022 at 9:30 a.m. as 820 Escondido Street

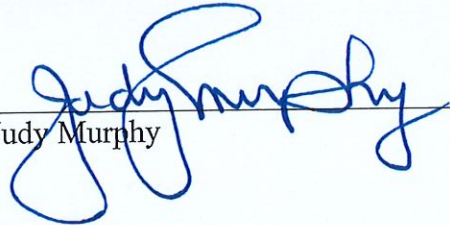
**30. Adjourn.**

Mayor Baker adjourned the meeting at 7:47 p.m.

**APPROVED:**

  
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Joe Baker, Mayor

**ATTEST:**

  
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Judy Murphy