KENEDY REGIONAL AIRPORT SPECIAL BOARD MEETING MINUTES
SEPTEMBER 16, 2022   10:00 A.M.
SECOND FLOOR CONFERENCE ROOM, AIRPORT FBO OFFICE
356 AIRPORT BOULEVARD, KENEDY, TX. 78119

MEMBERS PRESENT:
P. Malcolm Gulley, Chairman
Bobby Alexander, Vice-Chairman
Justin Fudge
Joey Newberry

Ron Hyde, Fixed Based Operator

CITY PRESENT:
Judy Murphy, City Secretary

MEMBERS ABSENT:

GUESTS:
Emily Hyde

1. **Call meeting to order and announce a quorum is present.**
   Chairman P. Malcolm Gulley called the special meeting to order at 10:06 a.m. and announced a quorum was present.

2. **Public comments.**
   None

3. **Consideration and possible action to approve the Special Kenedy Regional Airport Meeting Minutes of August 16, 2022.**

   A motion was made by Bob Alexander and seconded by Joey Newberry to approve the meeting minutes from the August 16, 2022 meeting. All voted in favor of the motion and the motion passed.

4. **Discussion and possible action to approve the May 31, June 30, July 31, and August 31, 2022 Financial Reports.**
   The financial statements were discussed. Mr. Gulley questioned the $13,258 payment to TXDOT for flight inspections in June. He requested since the city had received a refund from TXDOT years ago for this grant that the City should fund the expense instead of the airport. Motion: A motion was made by Mr. Newberry and seconded by Mr. Alexander to approve the August 2022 financial reports. All board members present voted in favor of the motion and the motion passed.

5. **Discussion and possible action on automatic gate opener.**

   Mr. Gulley stated that this to add on to the push button key pad to have a timer automatically

open the gate. <u>Motion</u>: A motion was made by Joey Newberry and seconded by Bob Alexander to purchase the automatic gate opener at a cost not to exceed $5,000.

6. **Follow-up discussion and possible action on quote from Garver Engineers on designing new T-Hangars or Box Hangars.**

   Ron Hyde talked to Phillip Huntley with Garver Engineers to discuss designing/engineering the t-hangar and box hangars. Mr. Gulley asked if someone else who is not an engineer could look at the project and give them a quote. Mr. Alexander said the sate (TXDOT) would likely question it. Mr. Newberry asked if an independent engineer could at least do the civil part of the project. TXDOT would want everything to conform. <u>Motion:</u> Mr. Newberry made a motion to table this item until next month's meeting. The motion was seconded by Mr. Fudge. All present voted in favor of the motion and the motion passed.

7. **Discussion and possible action on speaking to Garrett Kopecki with KB Construction about building hangars.**
   <u>Motion</u>: Mr. Newberry made a motion to table this item until a later date. The motion was seconded by Mr. Alexander. All members present voted in favor of the motion and the motion passed.

8. **Kenedy Regional Airport Board Chairman Report.**
   No report was given.

9. **Fixed Based Operator (FBO) Monthly Report. Update on Activity and Operations for the month of May thru July at the Kenedy Regional Airport.**
   Mr. Hyde passed out a copy of the TXDOT self-certification report which Mr. Hyde and city staff prepared. He mentioned it was due every four years. The QT Pod was repaired. The rates being charged on hangars need to be increased. Mr. Gulley questioned if the three-phase GPU was done. Mr. Hyde said he was trying to get Haertner Electric to do it. He also asked about the status of painting the runway. The board vacancy was discussed and the requirements of the member to live inside Karnes County.
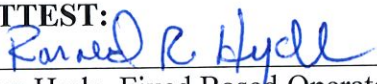
10. **Items to consider for placement on future agendas.**
    - Raise hangar rates
    - Ask city auditor to pay attention to airport requirements/financial dealings
    - Building new T-Hangars
    - Garver Engineers to do engineering work on t-hangars

11. **Adjourn.**
    A motion was made by Bob Alexander and seconded by Joey Newberry to adjourn. All present voted in favor and the motion passed. The meeting was adjourned at 11:16 a.m.

APPROVED:

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P. Malcolm Gulley, Chairman

ATTEST:
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Ron Hyde, Fixed Based Operator